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**GE-Tiflis: Manifestación de interés para servicios de consultoría para la supervisión de la adquisición e instalación de aproximadamente 66 480 contadores de agua domésticos (BEI)
2011/S 162-266436**

**Georgia
Municipal Development Fund of Georgia**

Water Infrastructure Modernization Project (WIMP)

Expression of Interest for Consulting Services

**Supervision of the Procurement and Installation of ~66,480 domestic water meters throughout
Georgia**

No: EIB/WIMP/C/QCBS/02

1. **Name, address, telephone and fax numbers of the contracting authority:**
Municipal Development Fund of Georgia, Mr. Levan Chichinadze, Executive Director, # 150 D. Agmashenebeli Avenue, Tbilisi, Georgia, Tel: +995 32484509/10/11, Fax: +995 32484555, E-mail: procurement@mdf.org.ge, Web site: www.mdf.org.ge.
2. **Procedure:**
Restricted international tender
3. **Type: notice of a Call for Expressions of Interest:**
Companies who wish to apply for inclusion on the list are invited to do so in accordance with the provisions contained in this notice. The MDF will include on the list all those applications which meet the criteria given in point 7 below.
4. **Description of the fields of expertise and services covered by the call for expressions of interest:**
Georgia (hereinafter referred to as "the Borrower") has received a loan from the European investment Bank (hereinafter referred to as "the Bank") – towards the cost of the Water Infrastructure Modernization Project (WIMP). This International Call for Expression of interest relates to the contract for Supervision of the Procurement and Installation of ~66,480 domestic water meters throughout Georgia
This technical assignment aims at organizing the day-to-day construction supervision of the rehabilitation works of Water Supply Projects, financed by the EIB. The works shall be implemented under the FIDIC 1999 Yellow Book Model contract.
The main objective of the assignment is to: The global objective is to assist the Contracting Authority to implement the Georgia Water-Infrastructure Modernization Project by supervising of the procurement and installation of ~66,480 domestic water meters throughout Georgia to be implemented by the Municipal Development Fund of Georgia. Eleven objectives of the supervision are foreseen:
 1. Approval of contractor's submitted design
 2. Auditing of the Contractor's Quality Assurance Scheme
 3. Supervision of acceptance trial for water meters
 4. Attendance at Monthly Meetings and input into monthly planning cycle

5. Site presence during installations when installation is not straightforward
6. Witnessing of all ~66,480 water meter installations prior to taking-over
7. Witnessing of Tests After Completion
8. Presence during Defects Notification
9. Resolution of Claims
10. Contractor Payment
11. Reporting on RMR (Remote Meter Reading) following witnessing of Tests After Completion

The professional site supervision will in turn result in long-term sustainability and efficient operation of the completed works.

In general, supervision of installation of water meters in water supply systems is envisaged under this assignment, which is located in 29 towns in various regions of Georgia. The technical components of the schemes include replacement of some communication pipes where needed, different water meter type installation if needed.

The Consultant shall have a strong and experienced team of professionals which shall comprise the following experts: Team leader, Quantity Estimator/Quantity Surveyor, 3 resident engineers. In addition, the Consultant should have suitably qualified administration and support staff.

The Municipal Development Fund of Georgia invites authorized consulting companies to express their interest in conducting the above mentioned service. Interested consultants should submit their application to demonstrate that they are qualified in the fields of above-mentioned service. The submission shall include booklets, description of involvement in similar activities, experience of working in analogous conditions, existence of staff with appropriate skills, evidence of in-house quality assurance, environmental compliance and health and safety procedures, etc.)

Consultants will be short-listed in accordance with the Open Procedures for Consultancy services specified in the EIB's Guidelines: Guide to Procurement, February 2004 and short-listing shall be open to eligible bidders as defined therein.

The short list shall be confined to a maximum of 8 companies.

5. **Place and duration for services to be provided:**

This contract is expected to be implemented from 1st November 2011 and tentative duration of the assignment shall be of 22 months. Main site supervision services shall take place for 18 months followed by a 12 month defects notification period.

The place of operation will be in 29 towns within Georgia

6. **Procedures for delivery, dispatch and submission of applications, including all the information, formalities and documents referred to in point 8:**

Expressions of interest must quote the reference number for this notice and the information and documentation requested in point 8 must be included. Candidates may elect to submit their expression of interest:

- 1) by private courier service, delivery to be no later than 30.09.2011 (10:00am), to the address in point 1,
- 2) or by delivering it to the secretariat of the department in point 1 (in person or by any representative of the candidate) no later than 30.09.2011 (10:00am). Delivery of the expression of interest will be established in this case by a dated receipt signed by an official from the department in point 1 who takes delivery of the documents.

7. **Criteria for inclusion on the sub-list(s):**

7.1 **Exclusion criteria:**

Candidates will be disqualified from taking part in this contract if they:

- (a) are bankrupt or being wound up, if their affairs are being administered by the court or if they have entered into an arrangement with creditors, if they have suspended business activities, if they are the

subject of proceedings of this nature or if they are in any analogous situation arising from a similar procedure under national laws or regulations;

(b) have been convicted of an offence concerning their professional conduct by a judgment which has the force of *res judicata*;

(c) have been guilty of grave professional misconduct proven by any means which the contracting authorities can justify;

(d) have not fulfilled their obligations to pay social security contributions or taxes in accordance with the legal provisions of their country of residence or with those of the country of the contracting authority, or those of the country where the contract is to be carried out;

(e) have been the subject of a judgment which has the force of *res judicata* for fraud, corruption, involvement in a criminal organisation or any other illegal activity detrimental to the Union's financial interests;

(f) have been declared to be in serious breach of contract for failure to comply with their contractual obligations, following another procurement procedure or grant award procedure financed by the Union budget.

7.2

Documentation to be submitted:

Information, formalities and documents necessary for an appraisal of the minimum economic and technical standards required of the supplier:

— Candidate details stating corporate name, legal status, address, telephone and fax numbers, e-mail address, contact person, VAT number and bank details (should a grouping be involved, each member of the grouping must be clearly identified. Furthermore in the case of a group bid (whether via JV or sub-consulting), the aforementioned document must be included for each member of a group of firms and the name of the lead company must be stated (Form 1),

— The staffing numbers of the company (or each member of a group of companies) must be broken down in tabular form showing the number of individuals in each category with prime capability in the following fields (a) Team leader - construction management (b) Quantity Estimator/Quantity Surveyor, (c) 3 resident engineers, (d) "other" technical specialists and (e) administration and "other". Individuals shall not be included in the table more than once. For categories (a) to (c) the table must show the names of experts. In the case of a group bid (whether via JV or sub-consulting), the aforementioned table must be included for each member of a group of firms (Form 2),

— The CV's of the following specialists must be included: 1 No. Senior civil engineer – Team leader with over twelve years experience in the design or construction supervision of water infrastructure, 1 No Quantity Estimator/Quantity Surveyor with over 10 years professional experience in quantity estimation in infrastructure works contracts and 3 No. resident engineers with over 5 years professional post qualification experience. In the case of a group bid (whether via JV or sub-consulting), the CV's can be drawn from any member of the group. CV's should be as short as possible and summarized on Form 3,

— A statement of overall annual turnover for consultancy services in the past 3 financial years since January 2008. Candidates who came into existence after this date shall submit a statement covering the period since the commencement of their activities (Form 4),

— A list of projects in the past 7 years involving (a) construction management generally, highlight those which involved (b) construction management of water meters installation in contracts including geographically separated towns and villages and highlighting (c) construction management of works contracts in the Commonwealth of Independent States, Baltic States or Georgia. The value of the

consultancy contract must be given as must the donor and/or beneficiary's details and the working language used (Form 5),

— A sample of the candidate's in-house training catalogue demonstrating the range and nature of training that is offered to their staff (brochure supported by statistics),

— A statement as to the candidate's average annual manpower for last three years stating (a) which staff is permanent and which is temporary and (b) which staff are technical experts or otherwise (Form 6).

8. **Other document to be provided by interested candidates:**

Solemn declaration stating that candidates are not in any of the cases described in point 7.1 of this notice.

9. **Additional information:**

The attention of interested parties is drawn to the aim of this notice: the compilation of a list of candidates who could be invited to respond to a specific invitation to tender. This procedure cannot, in itself, lead to the award of a contract.

Interested bidders may obtain additional information at the Procurement Division at the address provided under point 1 from 10:00 a.m. to 17:00 p.m. Phone number: 48 45 09, extension 416, Mr. Gizo Glonti, Head of the Procurement Division.

10. **Qualification Criteria:**

10.1 **Absolute Requirements for short-listing:**

Financial Details:

The Candidate, or in the case of grouped companies, the lead partner must demonstrate an average turnover in the consultancy business in excess of € 800 000 during last 5 years.

Overall Capability:

Capacity to offer the required services must be demonstrated by a list of numbers of staff in the following categories. The minimum numbers must be as shown below:

(a) Team leader - Construction management under FIDIC model contracts (1No.) (b) Quantity Estimator/Quantity Surveyor (1No.), (c) 3 resident engineers.

In the case of groups of companies the numbers can be satisfied across the groups. Where numbers are to be satisfied with temporary staff the number of years that staff member has been affiliated to the company shall be in excess of 2 years.

Training of Staff:

The candidate must be able to demonstrate under an in-house or outsourced training programme that relevant staff has received training in FIDIC and/or construction supervision and the laying and disinfection of new water pipes.

The candidate must demonstrate that in-house training programmes are available for Quality Assurance and for Health and Safety.

10.2 **Ranking Methodology for short-listing:**

Indicative CV's:

The evaluation of indicative CV's for 1No. Team leader - Construction management, 1No Quantity Estimator/Quantity Surveyor and 3 No resident engineers shall be made against (a) the length of experience of the nominated individuals in their specific files plus (b) the length of the involvement of the individuals in technical input/site supervision into works of a similar nature to that to be encountered in the 29 towns.

(NB Indicative CV's are used only to give the candidates an opportunity to demonstrate their capability in these fields. The CV's shall be of employed staff or of independent experts who can prove a greater than 2 years' affiliation to the candidate company. The CV's should state the number of years of affiliation.)

Candidate Projects:

Candidate shall be assessed on the number of relevant consultancy contracts commenced in the last 7 years (i.e. since January 2003). Rating shall be made on a combination of the value of the relevant consultancy contracts and the number of such contracts supervised. Beneficial weighting shall be applied where the consultancy was performed in the CIS, Baltic States or Georgia.

Relevant contracts are defined as contracts where a main task was the construction management of the installation of water-meters in town and village situations. The assessment shall be weighted on (a) the value of the consultancy contracts (5 points for in excess of € 800 000, 10 points for between € 800 001 and € 1 500 000 and 15 points for in excess of € 1 500 000). An extra 5 points shall be awarded per contract if the consultancy was performed in the CIS or Georgia.

Tie:

In the case of a tie of two candidates for last place on the short list, that candidate who submitted his application first shall prevail.